



PERFORMANCE EVALUATION SURVEY

Subject: RFP 20-014-25: Multi-Function Copiers and Printers for Mica Mountain High School

Company survey is being provided for: _____

Name of person completing survey: _____

Organization providing survey: _____

Contact phone or email for person completing survey: _____

To Whom It May Concern:

The Vail Unified School District No. 20 is currently undergoing reference checks for the vendor listed above regarding their response to a current solicitation. The information will be used to assist the District in the evaluation to determine responsive and responsible procurement of the above firm. The District would greatly appreciate you taking a few minutes out of your busy day to complete the questionnaire below.

Please evaluate the performance of the vendor (10 means- Always satisfied, 5 means- Sometimes satisfied, and 1 means- very Dissatisfied because of poor performance). If you do not have sufficient knowledge of in a particular area, leave it blank

Table with 4 columns: Criteria, Unit, Score. 10 rows of evaluation criteria.

Total Points: ____/100

Please list how many copy machines you currently own, or lease, through this company and their speeds.

Please provide any additional information you may find helpful for the evaluation process.

Please email or fax this survey directly to Tori Gamble at the Vail Unified School District: gamblet@vailschooldistrict.org or (520) 879-2078. Please return this form no later than: Friday, March 06, 2020 @ 2:00 p.m. Arizona Time.

Questionnaires submitted after March 06, 2020 @ 2:00 p.m. will not be evaluated