

## RFP ADDENDUM #2



**Date:** February 28, 2020

**RFP No.:** 20-016-25

**Material and/or Service:** Multi-Function Copiers and Printers for Mica Mountain High School

**RFP Due Date:** March 06, 2020

**Time:** 2:00 p.m., Local Time

**Opening Location:** Vail Education Center/Calvin Baker Leadership Center

Attention: Tori Gamble, Purchasing Department

13801 E. Benson Highway, Suite B

Vail, Arizona 85641

Please read the following comments and change your response if applicable. Sign and include a copy of this addendum in your response. This RFP is amended as follows:

**1. Could you please clarify if the Heavy Duty Black & White Multifunction Laser Copier specification requiring a 5,000 sheet large capacity paper tray is intended to mean 1) the tray itself needs to be 5,000 sheets, or 2) the combined paper capacity once the tray is added would be a minimum of 5,000 sheets?**

This spec indicates one large capacity tray. Other options may be presented.

**2. Will you accept multiple pricing submissions from a single vendor? We are an independent dealer supporting multiple manufacturers and solutions. Can we submit pricing for multiple products lines providing the district with several options?**

All devices presented under this contract must be from the same manufacturer. The high school does not want a variety of different machines on campus. You may submit multiple responses, one for each manufacturer. The District will not accept one response proposing a variety of manufacturers.

**3. Does Vail Unified School District have contracts in place with other vendors for other schools within the district? Is there a master contract in place with a single vendor or does each school have its own contracts? What vendor(s) are the schools using for multi-function copiers and printers and what products (make/model) are you currently using. Can you provide copies of any existing contracts?**

The school District has no contracts in place with other vendors and has utilized cooperative contracts for prior multi-function copier purchases.

**4. Does the IT Department have any concerns on outside - inside connections to print devices?**

This has not been a concern for the District.

**5. Will the school have any special media requirements that they will run on the equipment?**

No the schools will not have any special media requirements for the Multi-Function Copiers.

**6. Does the school have any size limitations where this equipment will be located?**

No, there are no restrictions.

**7. If required will the school install additional electrical outlet or connections (amps, voltage)?**

Yes, the District has the capabilities to install these connections if required.

**8. Will the school be using security ID cards for building entry?**

The District does not utilize ID cards for building entry.

**9. Does the school district participate in any Green initiatives?**

Not at this time.

**10. Will the school have any mobile devices that need to print to this machine?**

No, this will not be required. All devices that print to the proposed machines will be connected through the District's network.

**11. For the first machine listed, Heavy Duty Black and White Multifunctional Laser Copier you have requested a 5,000 sheet Large Capacity Tray, the maximum capacity for a single tray on our machines is 3,500 sheets which will give you a total of 7,700 sheets. Is this acceptable?**

Please see question number 1, of this addendum.

**12. For the first machine listed, Heavy Duty Black and White Multifunctional Laser Copier you have requested a 500 sheet Bypass. The maximum on our machines is 100 sheets. Is this acceptable?**

Yes, this is acceptable

**13. For the Medium Duty Multifunctional Laser Color Copier you have asked for a paper draw with a 3,500 sheet capacity. The maximum paper draw we can supply is 2,450 sheets giving you a total of 3,750 sheets. Is this acceptable?**

Yes, this is acceptable

Tori Gamble  
Procurement Analyst  
Vail Unified School District #20  
[purchasing@vailschooldistrict.org](mailto:purchasing@vailschooldistrict.org)

**Vendor hereby acknowledges receipt of an agreement with the amendment. A signed copy must be returned with the RFP response.**

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Vendor Name

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Signature

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Date