

RFP ADDENDUM #1

Date: February 06, 2020

RFP No.: 20-011-25



Material and/or Service: School Bus GPS Tracking System for the Vail Unified School District No. 20.

RFP Due Date (revised): February 18, 2020

Time: 2:00 p.m., Local Time

Opening Location: Vail Education Center/Calvin Baker Leadership Center
Attention: Tori Gamble, Purchasing Department
13801 E. Benson Highway, Suite B
Vail, Arizona 85641

Please read the following comments and change your response if applicable. Sign and include a copy of this addendum in your response. This RFP is amended as follows:

- 1. The current due date, Monday, February 17, is Presidents' Day, a federal holiday. Thus, proposals must be shipped by February 13th to be received at the District by February 14th, the last business day before February 17th. Assuming the District receives questions from proposers on February 10th, it will be nearly impossible for the District to comprehensively answer questions and proposers to thoughtfully incorporate answers within a three-day period. We respectfully request that the deadline is extended until two weeks from issuance of answers to proposers' questions. This timeline would allow proposers to comprehensively and carefully incorporate the District's answers into their responses.**

The deadline for clarifying questions remains February 10, 2020. The Deadline will be extended one (1) day to February 18, 2020, due to the Federal Holiday.

- 2. With a due date of February 17th and a pilot launch of February 24th, the District seems to have only one week to review and rate proposals and inform proposers of their advancement to the pilot stage. This timeline seems nearly unmeetable. Would the District consider pushing back the launch of the pilot to three weeks after the Proposal deadline, which would allow the District the ability to thoroughly review the proposals it receives, understand fully what technology would be installed as part of the pilot, and notify vendors of their advancement to the pilot stage?**

Proposals will be evaluated by the committee over an eight-week period; February 19, 2020 – April 17, 2020. The pilot is a crucial part of the evaluation process. Equipment is to be installed the week of February 24, 2020 and should be fully functional no later than February 28, 2020. In order to meet the June 30, 2020 implementation, there will be no changes to the dates indicated in the solicitation.

- 3. During the pilot evaluation, does the District plan to share with proposer's data surrounding students' particular bus routes? If not, how do vendors know which bus a particular set of parents and students should see on their mobile application? Isn't this data (data linking a particular student to a particular parent to a particular bus route) confidential? Is the District easily able to share this information with a suite of proposers?**

The app should provide access to all routes in which user should be able to select the appropriate route for their students. No student information will be shared as part of the solicitation, or after award of the solicitation.

- 4. On page 28 of the RFP, the District requests that its mobile app has "the ability to receive notifications for pick-up and drop-off". Is the District's intent that these notifications are provided in advance (e.g. "your buses is two minutes away from the bus stop where it will pick you up") or afterward / upon completion (e.g. "your child has been dropped at school"), or both?**

The vendor shall respond with all options available within their proposed applications capabilities. The District's intent is to evaluate all responses, and recommend the most advantageous response for award.

5. **If the District wishes to enable notification that a particular student has boarded a bus, arrived at school, arrived back at their home stop, etc., would the District be interested in procuring Student Attendance Monitoring? This could be a system by which students would scan on and off the bus, using either a digital or physical QR code.**

This feature is not required.

6. **On page 32 of the RFP, the District requests that proposers "list three (3) vendor references from within the last two years, preferably from Arizona K-12 Districts." Would the District be open to receiving references from similar services and or school districts that are outside of Arizona but of similar geography?**

Acceptable

7. **Can VUSD please explain its deadline of full implementation by June 30th? In our experience, we have found that most schools are on summer vacation during this time, reducing the need for pupil transportation during the summer months. Can the District please share its intent with its June 30th deadline?**

The Vail Unified School District summer begins May 22, 2020 and school resumes July 20, 2020. By having full implementation on June 30, 2020, the District will have a two-and-a-half-week period for staff to train on the new software application prior to the start of school.

8. **We applaud the VUSD's desire to improve reliability and consistency in its pupil transportation service by seeking software that provides real-time bus-location information to staff, parents, and students via web and mobile applications. In many of our school bus deployments that ask for several software applications, we have found that taking a phased approach to implementation ensures that each software component is fully tailored, properly implemented, and easily understood by its user group. Would the VUSD be amenable to a phased rollout such as this, that avoids a "rip and replace" structure from existing technologies and ensures a smooth transition?**

There currently is no existing GPS technology on the VUSD fleet. Implementation of the proposed system would be expected to be phased in with the awarded vendor no later than May 04, 2020; with full implementation completed no later than June 30, 2020.

9. **Can you provide a list of current equipment so that we can determine the proper hardware? Please include the following: Year, Make, Model, VIN.**

See the following pages listing the Vail Unified School District Bus Fleet.

Tori Gamble
Procurement Analyst
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Vendor hereby acknowledges receipt of an agreement with the amendment. A signed copy must be returned with the RFP response.

Vendor Name

Signature

Date