

RFP ADDENDUM #1

Date: February 03, 2020

RFP No.: 20-010-25



Material and/or Service: Opening Day Library Collection for Mica Mountain High School

RFP Due Date: February 13, 2020

Time: 2:00 p.m., Local Time

Opening Location: Vail Education Center
Attention: Tori Gamble, Purchasing Department
13801 E. Benson Highway, Suite B
Vail, Arizona 85641

Please read the following comments and change your response if applicable. Sign and include a copy of this addendum in your response. This RFP is amended as follows:

1) Page 28 under "Collection", item E, it says that you would like ten percent of the collection to include classroom resources which "may include audio books and classroom novel sets". Do you have a list of classroom novel sets that you would like to see included? The number of titles needed would impact how we build the list.

The District currently does not have a list of resources.

2) You have indicated that you would like 6 total copies of the proposal (1 original and 5 copies). Should we also include 6 copies total of the recommended title list?

A recommended list is not required. The District is only looking for proposed percentages in each "category", to include the proposed estimated pricing within the parameters of each percentage offered. If you would like to include a recommended list, please exclude the pricing.

3) Since the price proposal is meant to be separate, should we include the price of each book on the recommended title list?

Pricing for each "category" should be indicated on the cost proposal form. The District understands this is an estimated price based on the proposed percentages and that the price may slightly increase or decrease based on the titles selected once an award is issued.

4) Page 28 under Cataloging, item E – Is it acceptable for the books to have a clear label with district and school identified printed on it? This method is much preferred to ink stamp which requires additional drying time to insure ink doesn't transfer or smear.

This will be acceptable, as long as the clear labels are provided free of cost for the term of the contract.

Tori Gamble
Procurement Analyst
Vail Unified School District #20
purchasing@vailschooldistrict.org

Vendor hereby acknowledges receipt of an agreement with the amendment. A signed copy must be returned with the RFP response.

Vendor Name

Signature

Date