RFP ADDENDUM #1

Date: November 07, 2019

RFP No.: 20-005-24

Material and/or Service: Furniture including Installation for Mica Mountain High School

RFP Due Date: December 05, 2019  Time: 2:00 p.m., Local Time

Opening Location: Vail Education Center
Attention: Tori Gamble, Purchasing Department
13801 E. Benson Highway, Suite B
Vail, Arizona 85641

Please read the following comments and change your response if applicable. Sign and include a copy of this addendum in your response. This RFP is amended as follows:

1. Item ANC12 to purchase from same manufacture as ANC03-ANC14. This appears to be an error. Please confirm statement.
   This is an error. The statement ANC03-ANC14 & ST23 must be purchased from the same vendor does not apply to this item. Please disregard.

2. Items C13 - C16 states to purchase from the same manufacture as C10. This appears to be an error. Please confirm statement.
   This statement should read Items C13, C14, C19 & C20 must be purchased from the same manufacture & product line.

3. Item C15 specifies plinth base, however you cannot have a plinth base with a clean out seat. Please confirm if legs are acceptable for the clean out space booth seat.
   The specification sheet calls for metal legs, satin nickel finish, non-marring nylon glides. The notation referencing the plinth should have been deleted.

4. Item C16 specifies plinth base, however you cannot have a plinth base with a clean out seat. Please confirm if legs are acceptable for the clean out space booth. Also, please confirm felt glide or nylon glides, as both are requested. Would the same glide decided also be for C15?
   The specification sheet calls for metal legs, satin nickel finish, non-marring nylon glides. The notation referencing the plinth should have been deleted.

5. Item ST13 the Portico color requested is only available for a laminate, which was requested in the specification, however it states Wood Veneer on the color selection. Please clarify that laminate is acceptable. Also, the 423 Concrete paint finish is not available on the Epic series. Please select Black, Platinum Metallic or Satin Nickle paint finish.
   Per ST13 specification sheet, the finish for the table top is wood veneer. The wood veneer selected for this item, Portico on Maple, was sent to us by NOF & included in the latest finish sample library for the NOF product line. If Portico on Maple wood veneer is no longer available, you will need to offer a wood veneer that is similar. For the paint finish, submit whichever sample is closest in colorway to the finish specified on the product specification sheet ST13. Please ensure that you include both finish samples with your submittal.

6. Items T01 & T02 the Portico color requested is only available for a laminate. Please clarify that laminate is acceptable or choose a standard veneer finish. Also, the 423 Concrete paint finish is not available on the Epic series. Please select Black, Platinum Metallic or Satin Nickle paint finish.
   Please refer to question 6 for response to this question.
7. Item T05 the Portico color requested is only available for a laminate. Please clarify that laminate is acceptable or choose a standard veneer finish.
   Please refer to question 6 for response to this question.

8. Item T06 the Portico color requested is only available for a laminate. Please clarify that laminate is acceptable or choose a standard veneer finish. Also, the description states 42 x 42 table, but the specification states overall dimension of 36” diameter. Please clarify size.
   Please refer to item 6 for response to this question. The description for item T06, 42X42 Meeting Table, is correct. However, the note for the overall dimensions should read 42”W x 42”D x 30”H.

9. Item T09 - T13 specifications state both 3m PVC flat rim profile and knife rim. The knife rim is not available on the Universal tables. Please confirm the 3m PVC flat rim is acceptable or change table from Universal series.
   3m PVC flat rim is acceptable.

10. Item T39 the Portico color requested is only available for a laminate. Please clarify that laminate is acceptable or choose a standard veneer finish.
    Please refer to item 6 for response to this question.

11. Item T39 is missing from Attachment C – Cost Proposal.
    Attached with addendum #1 is a revised cost proposal form with item T39 included under the category “Tables”.

12. Items ST01-ST05, ST07-ST09, ST24, ST27, ST28, ST42, TYP01-TYP23, what manufacturer is the basis for design?
    The product specifications and drawings are based on generic systems furniture and any representation that suggests or indicates a specific manufacturer as the basis of design is not intentional.

13. Will the district be awarding multiple vendors to fulfill the project in its entirety or will this only be awarded to a vendor that can fulfill the scope and FFE Spec complete?
    Per RFP-20-005-24, pg. 21, Special Terms & Conditions. Item 12, It is anticipated that a contract under this RFP will be awarded to multiple Offerors, based on quality, price and availability.

14. Will products be acceptable if they are equal or better in quality and are aesthetically similar but are from more than one manufacturer?
    Attachment B, FFE Spec Sheets clearly identifies (in red bold print) exactly which products that must be purchased from the same manufacture. All products offered by the Vendor as an equal or better product will be evaluated based on the criteria spelled out in the VUSD RFP, 20-0005-24, pg. 20. Special Terms & Conditions; Attachment A, Furniture Procurement SOW; and the FFE Spec Sheets to determine if the equal or better product will be acceptable.

15. Does the color scheme require the exact manufacturer (Dunn Edwards – Formica- DesignTex) or are equals acceptable?
    Color schemes were carefully curated by the design team & approved by the VUSD. Per Attachment A, Furniture Procurement SOW, Item 1.3.2, Para A., Item 1, Refer to the furniture specification sheets for the materials and finishes approved by VUSD. Material and finish substitutions for the fabric selections will not be permitted. For submittals that include equal or better products, which deviate from the products specified on the furniture specification sheets, finish samples for each item must be included with the submittal. This includes all seating, classroom, cafeteria, office and classroom storage components, tables, and private office and system furniture workstations. This aforementioned statement applies to all fabric selections, regardless of application. Remaining finishes, such as high pressure laminate, edge trim, paint, etc., the exact finish specified is preferred or an equal or better manufacturer's finish is acceptable.

16. Is it required to bid all line items on this bid in order to submit a proposal?
    No this is not required. Per RFP-20-005-24, pg. 21, Special Terms & Conditions. Item 12, It is anticipated that a contract under this RFP will be awarded to multiple Offerors, based on quality, price and availability.
17. **When are the answers for the questions to be distributed?**
Addendum will be issued by VUSD periodically as questions come through. The last day for questions regarding this solicitation is Tuesday November 19, 2019. The last addendum is anticipated to be posted no later than Friday November 22, 2019.

18. **Will the selection committee accept other major manufacturer’s submittals for the systems furniture and metal storage components with alternate finish selections intended to be close, but that will not match exact to the specified product finishes?**
Yes. See response to question #14.

19. **Explain how the transition is to be resolved if one bidding vendor’s products are removed and another vendor’s products are replaced by the selection committee: In relation to the responsibility of the Project Management Team (coordination costs could be increased).**
Per RFP-20-005-24, pg. 10, Item 6, VUSD may make multiple awards for the furniture package. After VUSD has awarded the furniture package to one or more Vendors, the Project Management Team, consisting of Aviar Design and VUSD representatives, shall meet with the Vendor Project Leads, develop a coordinated installation schedule and address any associated issues as necessary. See Attach A, SOW, pg.4 Item A Statement of Services, Item 3 a. through 3c, for outline of the requirements & responsibilities for each Vendor's appointed Project Lead.

20. **Explain how the transition is to be resolved if one bidding vendor's products are removed and another vendor’s products are replaced by the selection committee: In relation to the existing liability and workman's comp insurance package (bringing in unknown Vendors and new service agreements).**
Per RFP-20-005-24, all awarded Contractors/Vendors shall provide the required insurance coverage.

21. **Explain how the transition is to be resolved if one bidding vendor's products are removed and another vendor’s products are replaced by the selection committee: In relation to coordinating installation services (training for other contracted professional installation teams).**
See Attach A, SOW, pg. 4 Statement of Services, Item #1-6 for the furniture installation schedule and description of the installation details. See response to question #19 for more details. Awarded Vendor(s) are responsible for installing only the furniture items for which they were awarded. Per Attach A, SOW, furniture installation shall be conducted by certified and fully trained installers. It is the responsibility of the awarded Vendor(s) to ensure their installers meet these requirements and are properly trained.

22. **Is there a furniture installation plan for Building 400?**
Yes. See Attachment E, Furniture Install Plans Sheet 4 of 6.

Tori Gamble
Procurement Analyst
Vail Unified School District #20
purchasing@vailschooldistrict.org

Vendor hereby acknowledges receipt of an agreement with the amendment. A signed copy must be returned with the RFP response.

________________________________________________________
Vendor Name

________________________________________________________
Signature Date