

## **Vail School District Job Description**

**Job Title:** Speech/Language Pathologist  
**Department:** School/District  
**Reports To:** Principal and/or District Special Education Director  
**FLSA Status:** Exempt  
**Prepared Date:** 1 June 2000  
**Revised:** 2/1/03

**SUMMARY:** Provide speech and language therapy to students with special language needs.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

Screen and evaluate students with language difficulties or delayed development.

Provide speech and language services in accordance with the student's IEP.

Supervise the Speech and Language Paraprofessional in their work with the students.

Participate as part of the multi-disciplinary team in reviewing qualifications of students with speech and language needs or delayed development.

Prepare lesson plans for students in accordance with their IEPs and in conjunction with the classroom teacher.

Prepare all local, state, and federal reports associated with student case load.

Act as a resource on speech and language issues for the teacher, parents, and administration.

Participate in initial and recurring training for the speech and language paraprofessional.

### **SUPERVISORY RESPONSIBILITIES**

This position may supervise or provide input into the evaluation of the speech and language paraprofessional.

**QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **EDUCATION and/or EXPERIENCE**

**Required:** Bachelor's degree from an accredited four-year college or university in speech/language pathology. Additional certification for working with students with a speech and/or language disability.

**Desired:** Master's degree with CCC (Certificate of Clinical Competency)

### **CERTIFICATES, LICENSES, REGISTRATIONS**

Must possess a valid Arizona Standard Certification issued by the Department of Education in the area of speech pathology and a Clearance 1 Fingerprint Card. **OR** Must possess a state license issued by the

Arizona Department of Health as a speech and language therapist/pathologist, and a Clearance 1 Fingerprint Card.

### **LANGUAGE SKILLS**

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors. Ability to communicate effectively with student who have a speech and language disability.

### **MATHEMATICAL SKILLS**

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

### **REASONING ABILITY**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance and stoop, kneel, crouch, or crawl. The employee is occasionally required to taste or smell. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and ability to adjust focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.